





Brighton & Hove
City Council

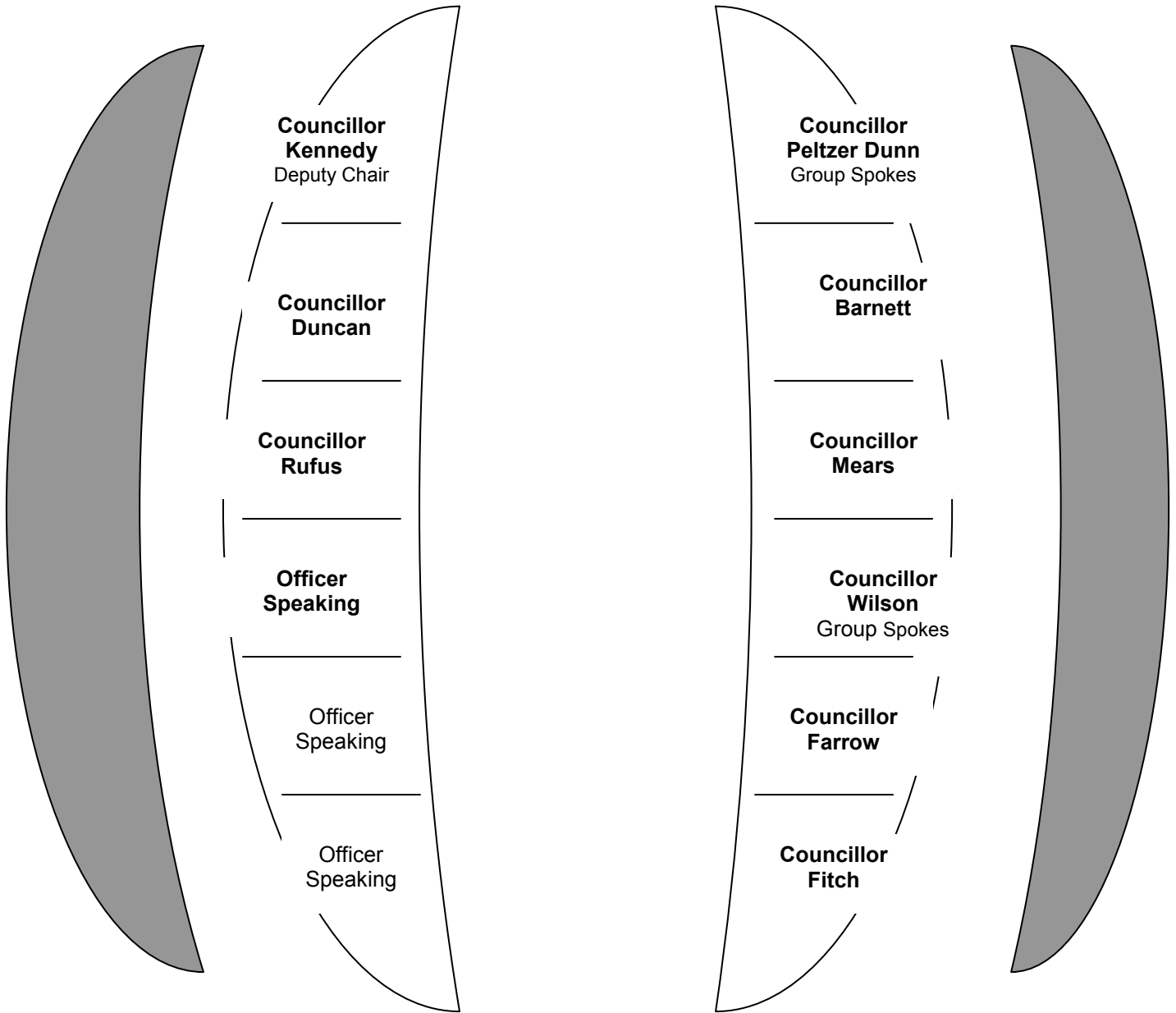
Housing Committee

Title:	Housing Committee
Date:	19 June 2013
Time:	4.00pm
Venue	Council Chamber, Hove Town Hall
Councillors:	Randall (Chair), Kennedy (Deputy Chair), Peltzer Dunn (Group Spokesperson), Wilson (Group Spokesperson), Barnett, Duncan, Farrow, Fitch, Mears and Rufus
Contact:	Lisa Johnson Senior Democratic Services Officer 01273 291228 lisa.johnson@brighton-hove.gov.uk

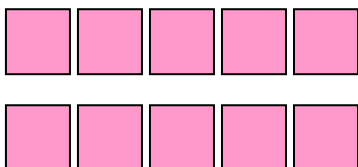
	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
	FIRE / EMERGENCY EVACUATION PROCEDURE If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions: <ul style="list-style-type: none">• You should proceed calmly; do not run and do not use the lifts;• Do not stop to collect personal belongings;• Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and• Do not re-enter the building until told that it is safe to do so.

Democratic Services: Housing Committee

Head of Housing	Councillor Randall Chair	Executive Director of Environment, Development and Housing	Lawyer	Democratic Services Officer
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Public Seating



Press

AGENDA

PART ONE

Page

1. PROCEDURAL BUSINESS

(a) Declaration of Substitutes: Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) Declarations of Interest:

- (a) Disclosable pecuniary interests not registered on the register of interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

2. MINUTES

1 - 10

To consider the minutes of the meeting held on 8 May 2013 (copy attached).

Contact Officer: Lisa Johnson

Tel: 01273 291228

3. CHAIR'S COMMUNICATIONS

HOUSING COMMITTEE

4. CALL OVER

- (a) Items 7 to 11 will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

5. PUBLIC INVOLVEMENT

11 - 12

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented to the full council or at the meeting itself (copy attached).
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 12 June 2013;
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 12 June 2013.

6. ISSUES RAISED BY COUNCILLORS

13 - 14

To consider the following matters raised by councillors:

- (a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Written Questions:** to consider any written questions to be submitted by 10.00am on 7 June 2013
- (c) **Letters:** to consider any letters submitted by 10.00am on 7 June 2013 ; (Letter from Councillor Farrow attached);
- (d) **Notices of Motion:** to consider any Notices of Motion referred from Council or submitted directly to the Committee.

7. ANNUAL REPORT TO COUNCIL TENANTS AND LEASEHOLDERS 2013

15 - 28

Report of Executive Director of Environment, Development and Housing (copy attached).

Contact Officer: *Ododo Dafe*
Ward Affected: *All Wards*

Tel: 29-3201

8. SELF BUILD HOUSING - RESPONSE TO LETTER FROM COUNCILLOR FARROW

29 - 36

Report of Executive Director of Environment, Development and Housing (copy attached).

Contact Officer: *Martin Reid*
Ward Affected: *All Wards*

Tel: 293321

HOUSING COMMITTEE

9. HMO LICENSING UPDATE: RESPONSE TO LETTER FROM COUNCILLOR FARROW 37 - 48

Report of Executive Director – Environment, Development & Housing (copy attached).

Contact Officer: Martin Reid Tel: 293321
Ward Affected: All Wards

10. HCA EMPTY PROPERTY FUNDING ROUND 2 BID 49 - 56

Report of Executive Director – Environment, Development & Housing (copy attached).

Contact Officer: Martin Reid Tel: 293321
Ward Affected: All Wards

11. HOME ENERGY EFFICIENCY UPDATE: PROCUREMENT OF SOLAR PHOTOVOLTAIC ARRAYS FOR HOUSING REVENUE ACCOUNT PROPERTY 57 - 68

Report of Executive Director – Environment, Development & Housing (copy attached).

Contact Officer: Alexander Fox, Martin Reid Tel: 290773, Tel: 293321
Ward Affected: All Wards

12. FIRE SAFETY 69 - 88

Presentation by Michael Meik, Health & Safety Business Partner, (Fire), Corporate Health and Safety Team, BHCC.

13. ITEMS REFERRED FOR COUNCIL

To consider items to be submitted to the 18 July 2013 Council meeting for information.

In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, any Group may specify one further item to be included by notifying the Chief Executive no later than 10am on the eighth working day before the Council meeting at which the report is to be made, or if the Committee meeting take place after this deadline, immediately at the conclusion of the Committee meeting.

HOUSING COMMITTEE

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Lisa Johnson, (01273 291228, email lisa.johnson@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

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